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MINUTES

Name of Organization: **Community Partnerships Subcommittee** of the
Science, Technology, Engineering and Mathematics
(STEM) Advisory Council

Date and Time of Meeting: **Tuesday, June 13, 2017, 2:00 P.M.**

Place of Meeting: Governor's Office of Science Innovation and
Technology (OSIT)
100 North Stewart Street, Suite 220
Carson City, NV 89701

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- I. Call to Order/Roll Call.
Brandolyn H. Thran, Chair

Chair Thran called the meeting to order at 2:05 p.m.

Members Present: Brandolyn H. Thran

Members Absent: Pom Jintasawang, Kelly Barber, Richard Knoeppel, Cheryl Wagner, Jeanenne Hartner, David Philippi, Michele Lewis, Mike Jackson

Guests Present: Carolyn Ross - Open-Gate Foundation

Staff Present: Brian Mitchell, Debra Petrelli

- II. **Public Comment** (No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item.)

There was no public comment.

III. Welcoming Remarks.
Brandolyn H. Thran, Chair

Chair Thran welcomed everyone and commented that Ms. Jintasawang was currently traveling and Ms. Wagner was out for the summer.

Chair Thran introduced Carolyn Ross who is with the Open-Gate Foundation and is helping with STEM Ambassadors, and is also on the call today.

IV. Approval of the Minutes from the March 14, 2017 and May 15, 2017 meetings
(For possible action)
Brandolyn H. Thran, Chair

Chair Thran suggested they table the approval of the Minutes until the next meeting, and hopefully they will have more members present.

V. Review and Discuss Roles and Responsibilities of Subcommittee (For information only)
Brandolyn H. Thran, Chair

VI. Review and Discuss Operational Definitions. (For information only)
Brandolyn H. Thran, Chair

VII. Discuss Draft Partnership White Paper (shared on Google Drive). (For information only)
Brandolyn H. Thran, Chair

Chair Thran suggested they combine Agenda items V, VI and VII, as they all revolve around defining the roles within the subcommittee. She referred the group to “The Learning Environment” chart and asked for comments and/or improvements. She said she will continue to work on the document and will be presented to the STEM Advisory Council meeting on July 7, 2017.

Chair Thran guided the group through the chart. She explained the first page was to capture the entire concept, which is entitled “The Learning Environment.” She said this is to assist in getting everyone on the same page by outlining the parts that are important within the process. She added Ms. Ross assisted with preparing the chart. She said the vision was basically a stagecoach; thinking of learning as a journey.

Mr. Mitchell commented this chart is very comprehensive and Chair Thran and Ms. Ross did a really good job in breaking out the independent pieces and showing how, by working together, these pieces help make up community partnerships. He asked where the business community would fall within the chart. Chair Thran responded she was so focused on the education side she failed to address the business community. Mr. Mitchell

said he was thinking on the lines of schools doing formal education and who the community partners are that could help educate a student or help in the education process. He said he does not see where this subcommittee has a lot of focus on what is taught, only that the right players are brought to the room for the teaching. He said perhaps this leaves other subcommittees to focus more on the “what.”

Chair Thran agreed the business aspect is missing from the “who” portion of the chart. She said additional information will be added in.

Mr. Mitchell said to keep in mind addressing P-20 rather than only K-12. You may want to think about higher education and where it fits in the formal and informal areas as well. Also how businesses may engage with a higher education institution or how a higher education may be a community partner. Chair Thran agreed. She said by using a more complex graph, we can further breakdown the relationships within the community partnership. She said she will try to move the group into that connection piece next.

Mr. Mitchell said without having the eventual goal in mind, his idea of this groups “work-product,” at its conclusion, is to provide schools with a template of “how to build a community partnership.” He added you may also want to provide for businesses, a resource of “how to become a good community partner and engage with a school.”

Chair Thran responded that would be a very valuable product. I think we should supply both the schools and the businesses a way to evaluate the partnership as well. Mr. Mitchell agreed. There should be some evidence of what a successful partnership looks like.

VIII. Discuss Next Steps for Subcommittee. (For information only)
Brandolyn H. Thran, Chair

Chair Thran, in referring to the subcommittee’s white-paper, said she believes they can now define their work product as a template, which helps to give this subcommittee a direction. She said now we can move into how we build this template to establish community partnerships in both directions. Mr. Mitchell commented that this does not have to be the only work product this subcommittee produces.

IX. Public Comment (No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item.)

There was no public comment.

X. Adjournment.

Chair Thran adjourned the meeting at 2:52 P.M.